

# Effective Document Management

*IBSA Provides Your Organization With These Functions at an Affordable Price Point... Up To 80% Less Than EMR!*



IBSA provides an electronic content management software solution that allows customers to avoid the cost and waste associated with paper. This software provides quick, efficient and secure electronic delivery of information to users regardless of location. Users can access the documents and reports as needed from their web browser.

IBSA's electronic content management software can automatically capture paper or electronic reports from multiple systems. This software will index the reports, apply security rules, notify users and make available the specific pages users are permitted to see.

The easy to use *web-based* interface allows users to view, print and download information or selected pages of a report, on demand. Detailed searches with-in the software for specific information eliminates the slow, error prone effort of locating paper based files. Search capabilities within a folder allow users quick access to specific pages or data with-in a page. The advent of *sticky notes* allows users to add notes to pages.

With the *proper security*, information can be viewed by multiple people, any place anywhere. *Data can be reported, mined and exported to spreadsheets.*

IBSA's electronic content management software administration is very flexible allowing administrators to add/change/delete specific reports and users through a simple interface. Reports are easily identified and organized through user-definable report names and categories and arranged in easy-to-navigate folders where each report generation is individually listed. Global and individual report retention parameters can be set for automatic purge or archival to disk, tape, CD-ROM or optical drives.

This software can be deployed as an *on-site system* (ILF license) or as a *web based* hosted solution with no upfront license costs.

IBSA's electronic content management software drastically reduces the time and tremendous costs associated with paper-based reports and scanned files by eliminating the need for seemingly endless palettes of paper, large system printers, printer maintenance, file cabinets for storage, microfiche, the manual labor associated with separating and packaging reports, as well as delivery mechanisms.

**To learn more information or to be a part of an educational webinar please contact:**

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